

CAREERS

Private equity job openings

GP	Position	Job description	Contact details
AIG	Private Equity Operations Manager (New York)	The hire will be responsible for handling all operational and reporting needs related to the Private Equity Portfolio. Job functions include maintaining reports to track and monitor prospective and existing investments, including performance attribution; providing support for various portfolio operational matters, including overseeing middle office regarding various periodic reporting requirements; conducting special projects (e.g. office technology initiatives); conducting required governance work; working with IT to automate and streamline reporting; and creating presentations.	Apply on company website at https://goo.gl/ZHJWxt
Blackstone	Principal, Tactical Opportunities Portfolio Management (New York)	The hire will help optimize the fund's portfolio, including through onboarding investments, interacting with top-level management of our portfolio companies/platforms and Tac Opps Deal teams, developing financial/business analysis, and driving strategic initiatives and exits for our portfolio companies.	Apply on company website at https://goo.gl/t8AxPq
Collier Capital	Senior Associate (New York)	The hire's main function will be to evaluate potential transactions, including all primary quantitative and qualitative analysis of portfolio companies and funds. Other duties include participating in the development of deal structures, keeping up-to-date on portfolio performance, and building strong relationships with GPs, investors, consultants, and advisers.	Apply on company website at https://goo.gl/EzS1fq
GE Digital	Director, Venture Capital (San Ramon, CA)	The director will assist the team leader on software industry research; sourcing, leading and negotiating equity investment; and portfolio management. Duties include participating in all aspects of venture investment, managing and building relationships with VC firms and founders, and conducting in-depth analyses of targets.	Apply via Brassring at https://goo.gl/Z2lycR
Kian Capital	Pre-MBA Associate (Charlotte, NC)	The Associate will support senior investment professionals in investment sourcing, due diligence, and portfolio management functions of the firm. Responsibilities will include financial analysis, modeling, and valuation of new investment opportunities and portfolio companies; working with management teams, other capital providers, accountants, attorneys and other service providers on new investment opportunities and portfolio companies; conducting industry research and analysis; preparation of investment approval materials as part of the due diligence process; assistance with ongoing monitoring of portfolio companies; supporting firm marketing activities and investor communications.	Submit a resume and cover letter to recruiting@kiancapital.com .
NYU Innovation Venture Fund	Associate (New York)	The associate will be responsible for sourcing, evaluating, and leading the due diligence of investment opportunities in the IT and physical sciences sectors; helping to oversee portfolio company management and growth; and working to streamline Fund operations.	Apply on company website at https://goo.gl/VAwn05
PartnerRe	Associate, Strategic Ventures (Greenwich, CT)	The hire will assist the Strategic Ventures team in sourcing, performing due diligence on, structuring, and managing insurance-related investment opportunities globally. Duties include performing quantitative analysis, generating investment ideas, participating in due diligence sessions, and drafting investment presentations. The associate will also assist the management teams of portfolio companies with strategic initiatives, M&A transactions, and market assessments.	Apply on company website at http://goo.gl/S7sNvr
Ridgewood Private Equity Partners	Associate, North American Infrastructure (New York)	The hire will be involved in all facets of new investment evaluation and execution, along with portfolio company monitoring and management. Responsibilities include analysis of investment opportunities, market and industry research, due diligence on projects, preparation of term sheets, and participation in financings and investment exits.	Apply via LinkedIn at https://goo.gl/atKvCb
Securities and Exchange Commission	Securities Compliance Examiner, Private Funds Unit (Boston, Chicago, New York or San Francisco)	The successful candidate will serve as a senior specialized examiner regarding the private equity industry, conducting difficult and sensitive examinations.	Apply on Commission website at https://goo.gl/3Zpazt
Vista Equity Partners	Director of Strategic Programs (Denver)	Vista portfolio company Granicus is searching for a dynamic, operations-focused candidate to ensure the timely and accurate completion of multiple projects occurring simultaneously. Duties include understanding and ensuring successful implementation of software company best practices across all functional areas, tracking the efficacy of various initiatives and helping to implement the appropriate reporting and metrics to ensure desired results are being achieved, working with executives and division managers on cross-company projects, working with the CEO/President and CFO in M&A strategy efforts to help drive integration of synergistic acquisitions, and acting as a point of contact for strategic interactions with Vista Equity Partners and Vista Consulting Group.	Apply on company website at http://goo.gl/Vgefb0

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LP/advisors	Position	Job description	Contact details
Arma Partners	Analyst (New York), Associate (London)	Bankers take on significant responsibilities across all aspects of M&A advisory, including sector coverage, origination, valuation, structuring, negotiation and execution by performing in-depth valuation analysis, building complex models and producing client presentations.	Apply via eFinancialCareers at http://goo.gl/xLrsTu
Baker Tilly	Mergers & Acquisition Associate (Chicago or Milwaukee)	Support deal teams in the execution of merger and acquisition transactions and corporate finance advisory assignments from start to finish, working closely with Partners, Managing Directors, Vice Presidents and outside advisors; manage and assist in the preparation of financial models, business valuations and other materials to be used in presentations and as support for deal processes; manage and assist in the preparation of confidential information memoranda to be utilized in transactions; advise both strategic and private equity buyers and sellers on alternative strategies for acquisition, disposition, and restructuring of businesses; conduct industry and company-specific due diligence and research in support of transaction activities and new business generation; interact directly with Partners and Managing Directors on matters related to client and engagement management by working on proposals and participating in sales meetings.	Apply on company website at https://goo.gl/os5mLd
Belstone Capital	VP/Principal, Deal Execution (New York)	To help lead deal execution and manage relationships with dozens of active mandates in-network, and thousands of coverage companies, backed by a proprietary data stream and custom predictive CRM.	Submit resume, deal sheet, and cover letter to careers@belstone.com
Duff & Phelps	Analyst, Transaction Advisory Services (New York)	Preparing analytical schedules to be used in discussions with management of target companies; identifying transaction focus areas based on preliminary analysis; researching technical accounting topics for contemplated transactions; researching public industry and competitor information relevant to the target company; analyzing cyclicalities of target's business and working capital trends; investigating contingent liabilities, off-balance sheet items and related party transactions; analyzing quality of earnings and non-recurring items; reviewing target company's accounting policies for proper application of GAAP.	Apply on company website at https://goo.gl/Ly9un2
Houlihan Lokey	Associate, Healthcare Group (New York)	The Healthcare Group is seeking to complement its New York-based team of professionals with a qualified, motivated associate. Deals are roughly 80% M&A, 15% private placements, and 5% restructuring. Associates are expected to be interested in an intensive learning experience in M&A and to be ready to work long hours in return. Associates are members of deal teams comprising a managing director/director, vice president, associate, and financial analyst.	Apply on company website at http://goo.gl/r7BwiR

Source: Job sites, corporate websites, research by Buyouts.