

CAREERS

Private equity job openings

GP	Position	Location	Job description	Contact details
AIG	Private Equity Operations Manager	New York	Track and monitor prospective and existing investments, including performance attribution; provide support for various portfolio operational matters, including overseeing middle office regarding periodic reporting requirements; conduct special projects (e.g. office technology initiatives); conduct required governance work; work with IT to automate and streamline reporting; create presentations.	Apply on company website at https://goo.gl/ZHJWxt
Ascensus	Vice President, Corporate Development of M&A	Dresher, PA	This PE-owned company provides technology-enabled services for retirement and college savings plans, and is pursuing an aggressive M&A strategy. The successful candidate will track and procure deal flow, develop and maintain financial models, and perform forecasting, valuation, and scenario analysis.	Apply on company website at https://goo.gl/IQI5I
BlackRock	Associate , Private Capital	New York	Focus on investment due diligence and portfolio company monitoring. Report to the Head of Investments and partner closely with other lead origination professionals. Research industries and companies, create detailed financial models for use in the investment decision-making process, produce quality analysis of company and diligence information, and prepare investment memoranda.	Apply on company website at https://goo.gl/ND19tv
Blackstone	Principal, Tactical Opportunities Portfolio Management	New York	The hire will help optimize the fund's portfolio, including through onboarding investments, interacting with top-level management of our portfolio companies/ platforms and Tac Opps Deal teams, developing financial/business analysis, and driving strategic initiatives and exits for our portfolio companies.	Apply on company website at https://goo.gl/dIYsO
BlueCross BlueShield of North Carolina	Head, Strategic Investments	Durham, NC	Oversee the deal process at Mosaic Health Solutions, from origination to closing, as well as manage relationships with private equity limited partners.	Apply on company website at https://goo.gl/DkDtrG
Brookstone Partners	Pre-MBA Associate	New York	Assist in sourcing investment opportunities, conduct due diligence, prepare financial models and presentations, and review market research.	Apply via LinkedIn at https://goo.gl/SU78jn
CMR Capital Group LLC	Vice President, Real Estate Private Equity	Pasadena, CA	Oversee the origination and execution of real estate joint venture investments and large construction loans in major U.S. cities.	Apply via Select Leaders at https://goo.gl/Ia2sgw
Collier Capital	Senior Associate	New York	Evaluate potential transactions, including all primary quantitative and qualitative analysis of portfolio companies and funds. Other duties include participating in the development of deal structures, keeping up-to-date on portfolio performance, and building strong relationships with GPs, investors, consultants, and advisers.	Apply on company website at https://goo.gl/EzS1fq
Elevate Ventures	Entrepreneur-in-Residence	South Bend, Indiana	Provide support and advisory services to companies in North Central Indiana. Perform vetting and outreach functions; work with investment associates to understand deal flow; and coordinate the activities of advisers providing issue expertise and board services.	Apply via Monster at https://goo.gl/AMSFty
Enlightenment Capital	Vice President	Washington, DC area	Perform private debt/equity investment analysis, manage transaction diligence and execution, support portfolio monitoring.	Email CV to JSguffey@enlightenment-cap.com
GE Digital	Director, Venture Capital	San Ramon, CA	Assist the team leader on software industry research; sourcing, leading and negotiating equity investment; and portfolio management. Duties include participating in all aspects of venture investment, managing and building relationships with VC firms and founders, and conducting in-depth analyses of targets.	Apply via Brassring at https://goo.gl/Z2IycR
Middleland Capital	Senior Associate/Principal	Roanoke, VA	To support a new venture capital fund focusing on early-stage high-tech companies in Virginia. Identify investment opportunities, conduct due diligence, structure and negotiate deal terms, take board or observer seats at portfolio companies, and assist with fund administration and reporting.	Apply via Indeed at https://goo.gl/o01jYk
NYU Innovation Venture Fund	Associate	New York	Source, evaluate, and lead the due diligence of investment opportunities in the IT and physical sciences sectors; help to oversee portfolio company management and growth; work to streamline Fund operations.	Apply on company website at https://goo.gl/VAwnO5
PartnerRe	Associate, Strategic Ventures	Greenwich, CT	Assist the Strategic Ventures team in sourcing, doing due diligence on, structuring, and managing insurance-related investment opportunities globally. Perform quantitative analysis, generate investment ideas, draft investment presentations, and assist the management teams of portfolio companies with strategic initiatives, M&A transactions, and market assessments.	Apply on company website at http://goo.gl/S7sNvr
Partnership for New York City	Senior Vice President, Healthcare	Greater New York City area	Lead healthcare initiatives for this privately-funded venture capital and economic development fund, which has \$120 million under management.	Apply via LinkedIn at https://goo.gl/MYtytr
Scrum Ventures	Associate	San Francisco	Evaluate new investments, develop market research, build relationships in the tech space to support Scrum portfolio companies, and scan industries for possible deal flow. Pre- and post-MBA candidates will be considered.	Submit resume to contact@scrum.vc

CAREERS

Private equity job openings

GP	Position	Location	Job description	Contact details
Baker Tilly	Mergers & Acquisition Associate	Chicago or Milwaukee	Support deal teams in the execution of merger and acquisition transactions and corporate finance advisory assignments from start to finish, working closely with Partners, Managing Directors, Vice Presidents and outside advisors; manage and assist in the preparation of financial models, business valuations and other materials to be used in presentations and as support for deal processes; manage and assist in the preparation of confidential information memoranda to be utilized in transactions; advise both strategic and private equity buyers and sellers on alternative strategies for acquisition, disposition, and restructuring of businesses; conduct industry and company-specific due diligence and research in support of transaction activities and new business generation; interact directly with Partners and Managing Directors on matters related to client and engagement management by working on proposals and participating in sales meetings.	Apply on company website at https://goo.gl/os5mLd
Duff & Phelps	Analyst, Transaction Advisory Services	New York	Prepare analytical schedules to be used in discussions with management of target companies; identify transaction focus areas based on preliminary analysis; research technical accounting topics for contemplated transactions; research public industry and competitor information relevant to the target company; analyze cyclicity of target's business and working capital trends; investigate contingent liabilities, off-balance sheet items and related party transactions; analyze quality of earnings and non-recurring items; review target company's accounting policies for proper application of GAAP.	Apply on company website at https://goo.gl/Ly9uN2
Kaiser Associates	Principal, Strategy Consulting (Private Equity/M&A)	Washington, DC Metro Area	Analyze research and client-provided information to develop conclusions and recommendations, write and deliver effective business presentations, and serve as key point of contact between team members, senior officers of the firm, and clients.	Apply on company website at https://goo.gl/l9gkNg
Macquarie	Vice President, Real Estate, Infrastructure Private Equity	New York	Work with senior executives on fund formation, asset acquisition, and asset management. The position will have primarily responsibility for real estate portfolio investments and will oversee the due diligence, structuring, negotiation, and documentation of transactions.	Apply on company website at https://goo.gl/AVEmGE
Macquarie	Business Analyst, Corporate and Asset Finance	New York	The M&A team is responsible for originating, analyzing, negotiating and executing potential acquisitions and investments. The business analyst will carry out company and industry research, identify and analyze potential targets, participate in and coordinate due diligence, and liaise with financial and legal advisers.	Apply on company website at https://goo.gl/dUu5Jl
Northern Trust	Senior Associate, Private Equity	Chicago	The hire will participate in all of the PE group's activities, with a focus on the U.S. buyout space: primary fund investments, secondaries, co-investments, and investor relations. This will include screening; meeting fund management teams; completing due diligence; analyzing historical performance; developing a network within the industry; participating in various portfolio monitoring tasks and data analysis projects; creating a updating marketing materials; and participating in fundraising related initiatives.	Apply on company website at http://goo.gl/sviU4k

Source: Job sites, corporate websites, research by Buyouts.