

## CAREERS

## Private equity job openings

GP/Service Provider	Position	Location	Job description	Contact details
Brown Brothers Harriman	Private Equity Investor Relations Officer	New York	The hire will coordinate the IR activities of BBH Capital Partners which include limited partner meetings and communications, reporting on fund activities, management of IR infrastructure, fundraising and overall trends in the LP marketplace. Candidates should have seven plus years of relevant experience, with two plus years of investing or banking experience; an MBA or other advanced degree is a plus. He or she should also have an understanding of the legal environment associated with private equity investments. The position is in New York.	<a href="https://goo.gl/cfA4zn">https://goo.gl/cfA4zn</a>
Highland Capital	PE Associate	Dallas	Duties include conducting research on companies in all sub-sectors of financial services; performing all research and financial analysis, including LBO models; and helping lead buy-side investment process and execution, including leading due diligence process and engaging third-party advisers for potential transactions. Candidates should have a minimum of two years of investment banking/sell-side experience and two years of private equity/corporate development-related experience; an MBA is preferred. The position is in Dallas.	<a href="https://goo.gl/ANiYCe">https://goo.gl/ANiYCe</a>
Goldman Sachs	Associate	New York	Duties include sourcing and conducting due diligence and evaluating private equity strategies and managers for consideration as part of discretionary investment vehicles and/or separate account mandates; presenting investment opportunities to the working group and investment committee through written and oral presentations; and leading teams in coordinating the execution of commitments/investments across all deal types. Candidates should have a minimum of three plus years of experience in private equity/corporate finance/M&A/leverage finance. The position is in New York.	<a href="https://goo.gl/ZA92xi">https://goo.gl/ZA92xi</a>
The Carlyle Group	Analyst	New York	Responsibilities include financial modeling and valuation analysis; business/asset due diligence; conducting company and industry research; and preparing internal investment memoranda. The hire will also be actively involved in ongoing portfolio management. Candidates should have one to three years of experience in directly applicable positions, specifically an investment banking analyst program or direct leveraged credit investment roles. He or she must have a strong academic record with a preferred GPA of at least 3.5. The position is in New York.	<a href="https://goo.gl/29E38g">https://goo.gl/29E38g</a>
Liberty Mutual	PE Associate	Boston	Duties include performing analysis and developing recommendations on fund investment opportunities; developing and maintaining relationships with private equity fund general partners and market intermediaries; and managing and monitoring current portfolio investments and preparing portfolio progress reports. Candidates should have an MBA, CFA or equivalent background and three to five years of relevant work experience. The position is in Boston.	<a href="https://goo.gl/mrgrTp">https://goo.gl/mrgrTp</a>
Jeffries & Co	Associate	New York	Duties include developing and maintaining financial models; analyzing business plans and performing company, industry, market and competitor research and due diligence; participating in drafting sessions; and collecting and analyzing economic data on the sector. Applicants should have experience as an investment banking associate or senior analyst or three plus years of consulting, accounting or relevant technology industry experience. The position is in New York.	<a href="https://goo.gl/h1QtMC">https://goo.gl/h1QtMC</a>
Google	Early-stage Finance and Investment Analyst	Mountain View, California	The hire will contribute to the planning, reporting and analysis needs of X and manage close materials and other financial reports. Also, he or she will participate in the design and enhancement of new and existing processes. Applicants should have a bachelor's degree in finance, economics, business, a similar technical field or equivalent practical experience. Also required is four years of experience in finance, investment banking, corporate development and/or product analysis within a startup, venture capital, management consulting or similar environment. The position is in Mountain View, California.	<a href="https://goo.gl/iAQAR5">https://goo.gl/iAQAR5</a>
Morgan Stanley	Investor Relations/Business Development Analyst/Associate	New York	The hire will support the head of investor relations and business development for Morgan Stanley Infrastructure Partners. Responsibilities will include supporting all aspects of the investor relations, business development, marketing, pre-marketing and fundraising process. Candidates should have one to three years of experience at a private equity/real estate/infrastructure/human resources platform; however, Morgan Stanley will also consider applicants from a wealth management background. The position is in New York.	<a href="https://goo.gl/NtMg5z">https://goo.gl/NtMg5z</a>
Hudson Gate	Associate	New York	The successful candidate will focus primarily on investor relations but will have longer-term business development opportunities. He or she will interface directly with the leaders of the firm. Applicants should have two to five years of financial services experience, including investor relations at a private equity firm or investment banking. Also required is an understanding of the financial markets, including private equity. The position is in New York.	<a href="https://goo.gl/ESspJT">https://goo.gl/ESspJT</a>
Boyne Capital	VP	Miami	The hire will create timely, in-depth and accurate analyses of potential deals and detailed models to summarize all relevant information. He or she will champion a deal from inception to completion within a team-oriented, collaborative corporate culture. Candidates should possess either an MBA and three years of relevant experience or an undergraduate degree in business or finance and five years of related experience.	Susan Hawkins, VP of human capital at shawkins@boynecapital.com
Baird Capital	Senior Associate/VP	Chicago	The hire will play an integral role in the transaction lifecycle including but not limited to thesis development, sourcing, execution of investment, board membership and exit. Candidates should have at least seven years of progressive private equity experience including domestic and international transactions. A combination of management consulting and investment banking will also be considered. The position is in Chicago.	<a href="https://goo.gl/6jm1bi">https://goo.gl/6jm1bi</a>

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Goodwin Procter	PE Associate	Washington DC	Applicants should have experience in a broad range of corporate and transactional matters, including mergers and acquisitions, leveraged recapitalizations, growth equity and venture capital transactions and exits and equity compensation, preferably for leading private equity investor clients. District of Columbia bar admission (or eligibility to obtain admission promptly) is required. Candidates' class year should be between 2013 to 2015. The position is in Washington, D.C.	<a href="https://goo.gl/YD8oLZ">https://goo.gl/YD8oLZ</a>
Atlantic Group	VP/Director of PE	New York	The hire will be responsible for all facets of the investment process including investment screening, financial modeling, due diligence, creating and delivering investment committee presentations, industry research, legal documentation, financing and portfolio monitoring/management. Candidates should have principal investing experience in real assets, real estate or infrastructure. Those with leasing experience at a financing company may also be considered. The position is in New York.	<a href="https://goo.gl/QtppWQ">https://goo.gl/QtppWQ</a>
Wellington Management	PE Operations Director	Boston	The hire will be responsible for overseeing the operations supporting the firm's private market efforts across all facets of the investment life-cycle from sourcing through exit. Candidates should have a minimum of ten years of relevant experience in a private markets investment or management role. A MBA or CFA is preferred. The position is in Boston.	<a href="https://goo.gl/Ng4JUX">https://goo.gl/Ng4JUX</a>
New Enterprise Associates	East Coast Analyst	New York	Duties for the two-year role at the venture firm include creating and maintaining sector market maps of key start-ups and larger companies as part of NEA's thesis generation, investment screening and due diligence efforts; discovering potential new investments; and helping existing portfolio companies. Candidates should have "0 - 2 years" of work experience. Those with professional experience, a background in finance, consulting, engineering, product, design, or operational experience within a startup, is preferred. The position is in New York.	<a href="https://neanalyst.com/">https://neanalyst.com/</a>
LPs	Position	Location	Job description	Contact details
Lacera	Finance Analyst III	Pasadena, California	The hire will be responsible for primarily assisting with sourcing, evaluating, recommending and monitoring private equity fund investment opportunities. Applicants should have a bachelor's degree from an accredited college or university in finance, economics, business administration or a related field as well as four years of relevant experience (two years of relevant experience for those with an MBA or master's degree in a related field). Candidates with a background or interest in venture capital and growth equity are preferred. The position is in Pasadena, California.	<a href="https://goo.gl/Xqdbsg">https://goo.gl/Xqdbsg</a>
Utah Retirement Systems	PE Senior Investment Analyst	Salt Lake City, Utah	Responsibilities include conducting analysis and due diligence on investment managers; sourcing new investments and making investment recommendations. Candidates should have a bachelor's degree and a minimum of three years of directly related professional experience in financial theory and statistical measures. Prior experience conducting investment manager research and due diligence is required. The position is in Salt Lake City, Utah.	<a href="https://goo.gl/hHNZqG">https://goo.gl/hHNZqG</a>
Zurich North America	Director of PE	New York	The hire will play a key role in identifying and investing in private equity funds, co-investment and occasionally in secondary LP opportunities. He or she will be sourcing, screening, analyzing and performing due diligence on potential investments and work on other projects closely related to investments. Applicants should have a bachelor's degree in business administration, economics, finance, law or accounting or a professional certification. Also required is eight or more years' experience in corporate finance, transaction finance, investment management or consulting, of which four or more years' experience should be in private equity investing. The position is in New York.	<a href="https://goo.gl/CHixtP">https://goo.gl/CHixtP</a>
Lockheed Martin	Associate	New York	The successful candidate will focus primarily on investor relations but will have longer-term business development opportunities. He or she will interface directly with the leaders of the firm. Applicants should have two to five years of financial services experience, including investor relations at a private equity firm or investment banking. Also required is an understanding of the financial markets, including private equity. The position is in New York.	<a href="https://goo.gl/EUQj1Q">https://goo.gl/EUQj1Q</a>
Lockheed Martin	PE Investment Analyst	Bethesda, Maryland	The hire will provide support to administer and manage the private equity investment program. Other key responsibilities include assisting in the development of private equity asset class allocation and implementation strategies; researching, sourcing and completing due diligence on prospective fund and co-investment opportunities; and preparing materials for committee approval of investments. Applicants should have a bachelor's degree in finance, accounting or related field; and a minimum of three years of relevant investment experience. The position is in Bethesda, Maryland.	<a href="https://goo.gl/hkwrmm">https://goo.gl/hkwrmm</a>
Texas County & District Retirement System	PE Associate Manager	Austin, Texas	Applicants will work with the private equity managing director to oversee the trust's private equity and private real estate portfolios. This is a mid-level position that will have primary responsibility for overseeing the plan's North American buyout portfolio. Candidates must be capable of fully managing assigned GP relationships. He or she should have a bachelor's degree and three to five years of experience. The position is in Austin, Texas.	<a href="https://goo.gl/eni3FP">https://goo.gl/eni3FP</a>
BlackRock Private Equity Partners	Associate	Princeton, NJ	The hire will act as a "deal quarterback" to participate in and lead all aspects of the investment lifecycle. He or she will be an active participant in the fund selection and direct co-investment process by performing screening, research, financial modeling and other quantitative and qualitative analyses as part of the investment team. Candidates should have a bachelor's degree—an MBA would be a plus—and some relevant training or investment experience. The position is in Princeton, New Jersey.	<a href="https://goo.gl/5a15p8">https://goo.gl/5a15p8</a>